Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT			
	Telephone	01959 560500	**Fax**	01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN			
	Telephone	01226 372700	**Fax**	01226 370224

Order ID	**329376**
Order Date	**02 Nov 2026**
Despatch Date	**12 Nov 2026**
Customer	**4 Imprint Direct**
Address	**5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT**
Customer Reference	**DM-1604375**

Contact(s)	**Email Address**	**Telephone**
Carol Corbishley	**carol.corbishley@4imprint.com**	0161 850 3460

Quantity	Type	Description	Price (£)	Total (£)
100	Product	N9217 Broadstairs Notebook Recycled Kraft Paper A5 - Nat Green	1.10	110.00
100	Printing	Digital Print Full Colour N9217 - Shetland	0.95	95.00
		1 Position		
1	Setup	Setup for UV - N9217 - Shetland	27.00	27.00
1	Carriage	DPD - Scottish Islands - Two Day	94.00	94.00
			Order Total	**326.00**

All prices are subject to VAT at 20%.

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Delivery Address(es)

FAO	**FAO Phone**	**Address**
		Shetland Charitable Trust 22-24 North Road Lerwick Shetland ZE1 0NQ

Consignment Weight (kgs): 33.75

Notes

To achieve your requested delivery date of 13 Nov 2026 we will need your Order Acknowledgement AND artwork approved no later than 02 Nov 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.