Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT			
	Telephone	01959 560500	**Fax**	01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN			
	Telephone	01226 372700	**Fax**	01226 370224

Order ID	**329050**
Order Date	**13 Oct 2026**
Despatch Date	
Customer	**P A Promotions**
Address	**Unit Q1, Capital Business Park, Wentloog, Cardiff CF3 2PU**
Customer Reference	**62226**

Contact(s)	**Email Address**	**Telephone**
Joanne Hooper	**Joanne@pa-promotions.co.uk**	02921675710

Quantity	Type	Description	Price (£)	Total (£)
250	Product	R9411 Downswood Notebook A5 Eco Recycled Cotton - Black	1.20	300.00
250	Printing	Screen Print R9411 - Caerdydd	0.30	75.00
		1 Colour 1 Position White		
250	Printing	Screen Print R9411 - Your Event	0.30	75.00
		1 Colour 1 Position White		
1	Setup	Screen Charge - R9411 - Caerdydd	29.00	29.00
1	Setup	Screen Charge - R9411 - Your Event	29.00	29.00
1	Carriage	DPD - Next Day	32.00	32.00
			Order Total	**540.00**

All prices are subject to VAT at 20%.



R9411

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Order Acknowledgement

Delivery Address(es)

FAO	FAO Phone	Address
Annabel Hurst		Cardiff University Aberdare Hall Catering Office Corbett Road Cardiff CF10 3UP

Consignment Weight (kgs): 67.00

Despatch Notes: ***DELIVERY NOTE ATTACHED***

Notes

To achieve your requested delivery date of 27 Oct 2026 we will need your Order Acknowledgement AND artwork approved no later than 13 Oct 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.