

Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	328257		
Order Date	04 Sep 2026		
Despatch Date			
Customer	4 Imprint Direct		
Address	5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT		
Customer Reference	DM-1591730		
Contact(s)	Email Address	Telephone	
Katie Traverse	ktraverse@4imprint.com		

Quantity	Type	Description	Price (£)	Total (£)
50	Product	R9101R Sundridge Recycled A4 Pu Conference Folder - Black	6.50	325.00
50	Printing	Screen Print R9101R - Tayler & Fletcher	0.72	36.00
		1 Colour 1 Position White		
1	Setup	Screen Charge - R9101R - Tayler & Fletcher	29.00	29.00
1	Carriage	DPD - Next Day	18.00	18.00
			Order Total	408.00

All prices are subject to VAT at 20%.



R9101R

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Delivery Address(es)		
FAO	FAO Phone	Address
Mr Adrian Cannon	01451 820913	Tayler & Fletcher, London House, High Street, Bourton-on-the-Water GL54 2AP
<i>Consignment Weight (kgs): 28.75</i>		



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Notes

To achieve your requested delivery date of 18 Sep 2026 we will need your Order Acknowledgement AND artwork approved no later than 07 Sep 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.