



## Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT			
	<b>Telephone</b>	01959 560500	<b>Fax</b>	01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN			
	<b>Telephone</b>	01226 372700	<b>Fax</b>	01226 370224

<b>Order ID</b>	<b>326338</b>		
<b>Order Date</b>	<b>28 May 2026</b>		
<b>Despatch Date</b>			
<b>Customer</b>	<b>Action Promote</b>		
<b>Address</b>	<b>63 Victoria Road, Burgess Hill, West Sussex RH15 9LN</b>		
<b>Customer Reference</b>	<b>17216-31832</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
orders	<b>orders@actionpromote.co.uk</b>		

Quantity	Type	Description	Price (£)	Total (£)
100	Product	R9156 Aylesham Recycled 8oz Cotton Canvas Shopper Tote - Black	1.85	185.00
100	Printing	Screen Print R9156 - Kings College London** 2 Colours 1 Position White, 485c	0.84	84.00
1	Setup	Screen Charge - R9156 - Kings College London**	58.00	58.00
1	Carriage	DPD - Next Day	13.00	13.00
			<b>Order Total</b>	<b>340.00</b>

All prices are subject to VAT at 20%.



R9156

### Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

<b>Delivery Address(es)</b>		
<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>
Sarah Panko		King's College London Room SO.04 (HR Office) Strand Building Strand Campus London WC2R 2LS
<i>Consignment Weight (kgs): 15.30</i>		



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### Notes

To achieve your requested delivery date of 15 Jun 2026 we will need your Order Acknowledgement AND artwork approved no later than 28 May 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.