



## Order Acknowledgement

|                           |  |              |            |              |
|---------------------------|--|--------------|------------|--------------|
| <b>Sales Office</b>       | Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT          |              |            |              |
|                           | <b>Telephone</b>   | 01959 560500 | <b>Fax</b> | 01959 563034 |
| <b>Accounts/Warehouse</b> | Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN |              |            |              |
|                           | <b>Telephone</b>   | 01226 372700 | <b>Fax</b> | 01226 370224 |

|                           |   |                  |  |
|---------------------------|---|------------------|--|
| <b>Order ID</b>           | <b>325775</b>   |                  |  |
| <b>Order Date</b>         | <b>30 Apr 2026</b>  |                  |  |
| <b>Despatch Date</b>      |   |                  |  |
| <b>Customer</b>           | <b>Total Merchandise</b>  |                  |  |
| <b>Address</b>            | <b>Suite 1, The Centre, The Crescent, Colchester Business Park, Colchester, Essex CO4 9QQ</b> |                  |  |
| <b>Customer Reference</b> | <b>PO860467</b>   |                  |  |
| <b>Contact(s)</b>         | <b>Email Address</b>  | <b>Telephone</b> |  |
| Isabelle Chamberlain      | <b>isabelle.chamberlain@totalmerchandise.co.uk</b>  |                  |  |
| Order Acknowledgements    | <b>order_acknowledgements_team@totalmerchandise.co.uk</b>                                     |                  |  |

| Quantity | Type     | Description  | Price (£) | Total (£)     |
|----------|----------|--|-----------|---------------|
| 300      | Product  | N9217 Broadstairs Notebook Recycled Kraft Paper A5 - Nat Green | 1.07      | 321.00        |
| 300      | Printing | Screen Print N9217 - James Jones                               | 0.29      | 87.00         |
|          |          | 1 Colour 1 Position 348u                                       |           |               |
| 1        | Setup    | Screen Charge - N9217 - James Jones                            | 29.00     | 29.00         |
| 1        | Carriage | DPD - Next Day   | 46.00     | 46.00         |
|          |          | <b>Order Total</b>   |           | <b>483.00</b> |

All prices are subject to VAT at 20%.



N9217

### Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

|                             |   |  |
|-----------------------------|---|--|
| <b>Delivery Address(es)</b> |   |  |
| <b>FAO</b>                  | <b>FAO Phone</b>                        | <b>Address</b>   |
| Joanna Stemp                | 0131 240 1428                           | Institute Of Chartered Foresters, Brunswick Court, Brunswick Square, Bristol BS2 8PE |
|                             | <i>Consignment Weight (kgs): 101.25</i> |  |



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### Notes

To achieve your requested delivery date of 12 May 2026 we will need your Order Acknowledgement AND artwork approved no later than 30 Apr 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.