



Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT			
	Telephone	01959 560500	Fax	01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN			
	Telephone	01226 372700	Fax	01226 370224

Order ID	325648		
Order Date	24 Apr 2026		
Despatch Date			
Customer	Action Promote		
Address	63 Victoria Road, Burgess Hill, West Sussex RH15 9LN		
Customer Reference	17075-31436		
Contact(s)		Email Address	Telephone
orders		orders@actionpromote.co.uk	

Quantity	Type	Description	Price (£)	Total (£)
500	Product	R8891 Sandgate Recycled 7oz (240gsm) Cotton Tote Shopper - Black	1.65	825.00
500	Printing	Screen Print R8891 - Uni Of Roehampton London ** 2 Colours 1 Position White, 340c	0.76	380.00
1	Setup	Repeat Screen Charge - R8891 - Uni Of Roehampton London **	50.00	50.00
1	Carriage	DPD - Next Day	31.00	31.00
		Order Total	1286.00	

All prices are subject to VAT at 20%.



R8891

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Delivery Address(es)		
FAO	FAO Phone	Address
Hina Shivji		Roehampton University University Post Room Richardson Building Roehampton Lane London SW15 5PH
		<i>Consignment Weight (kgs): 62.50</i>
		<i>Despatch Notes: ***DELIVERY NOTE ATTACHED***</i>



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Notes

To achieve your requested delivery date of 13 May 2026 we will need your Order Acknowledgement AND artwork approved no later than 27 Apr 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.