



## Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT			
	<b>Telephone</b>	01959 560500	<b>Fax</b>	01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN			
	<b>Telephone</b>	01226 372700	<b>Fax</b>	01226 370224

<b>Order ID</b>	<b>324177</b>		
<b>Order Date</b>	<b>13 Feb 2026</b>		
<b>Despatch Date</b>			
<b>Customer</b>	<b>4 Imprint Direct</b>		
<b>Address</b>	<b>5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT</b>		
<b>Customer Reference</b>	<b>DM-1552074</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
Katie Traverse	<b>ktaverse@4imprint.com</b>		

Quantity	Type	Description	Price (£)	Total (£)
100	Product	JU8009R Egerton Jute Mini Gift Bag - Natural	1.02	102.00
100	Printing	Screen Print JU8009R - Gateways school	0.41	41.00
		1 Colour 1 Position 187c		
1	Setup	Screen Charge - JU8009R - Gateways school	29.00	29.00
1	Carriage	DPD - Next Day	13.00	13.00
		<b>Order Total</b>	<b>185.00</b>	

All prices are subject to VAT at 20%.



JU8009R

### Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

<b>Delivery Address(es)</b>		
<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>
Liz McGee	0113 2886345	Marketing Manager Gateways School Leeds Road Harewood Leeds LS17 9LE
	<i>Consignment Weight (kgs): 11.80</i>	



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### Notes

To achieve your requested delivery date of 02 Mar 2026 we will need your Order Acknowledgement AND artwork approved no later than 13 Feb 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.