

Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	324132		
Order Date	12 Feb 2026		
Despatch Date			
Customer	4 Imprint Direct		
Address	5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT		
Customer Reference	DM-1551719		
Contact(s)	Email Address	Telephone	

Quantity	Type	Description	Price (£)	Total (£)
50	Product	R7301 Westerham Recycled Rolltop Backpack - Black	15.10	755.00
50	Printing	Screen Print R7301 - Step2Skills	1.24	62.00
		1 Colour 1 Position White		
1	Setup	Repeat Screen Charge - R7301 - Step2Skills	29.00	29.00
1	Carriage	DPD - Next Day	22.00	22.00
Order Total				868.00

All prices are subject to VAT at 20%.



R7301

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Laptop Bags/Backpacks and Casual Backpacks Disclaimer

All of our bags are torque tested for maximum loads (see spec listed under quote and information also available on our website). The maximum bag load is based either on BOTH shoulder straps being used, or the top carry handle. As our products are intended as promotional items, we do not recommend any of our backpack products are used in schools, colleges or universities, as they will tend to be overloaded. The average laptop weighs in at approx. 2kgs, tablets around 300g;



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Delivery Address(es)

FAO

Ms Jenny Bullen

FAO Phone

07580744233

Address

Step2Skills - Hertfordshire County Council Farnham House Six Hills Way
Stevenage SG1 2ST

Consignment Weight (kgs): 40.00

Despatch Notes: Bulk from sample order 324166

Notes

Bulk from sample order 324166

Notes

To achieve your requested delivery date of 27 Feb 2026 we will need your Order Acknowledgement AND artwork approved no later than 12 Feb 2026. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.