



## Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	<b>Telephone</b>	01959 560500	<b>Fax</b> 01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	<b>Telephone</b>	01226 372700	<b>Fax</b> 01226 370224

<b>Order ID</b>	<b>323188</b>		
<b>Order Date</b>	<b>12 Dec 2025</b>		
<b>Despatch Date</b>			
<b>Customer</b>	<b>Total Merchandise</b>		
<b>Address</b>	<b>Suite 1, The Centre, The Crescent, Colchester Business Park, Colchester, Essex CO4 9QQ</b>		
<b>Customer Reference</b>	<b>PO840562</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
Ellie Hall	ellie.hall@totalmerchandise.co.uk		
Order Acknowledgements	order_acknowledgements_team@totalmerchandise.co.uk		

Quantity	Type	Description	Price (£)	Total (£)
100	Product	N9217 Broadstairs Recycled Kraft Paper A5 Notebook - Nat Green	1.07	107.00
			<b>Order Total</b>	<b>107.00</b>
All prices are subject to VAT at 20%.				
<b>Important print information:</b>				
Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.				

<b>Delivery Address(es)</b>		
<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>

<b>Notes</b>
To achieve your requested delivery date of 15 Jan 2026 we will need your Order Acknowledgement AND artwork approved no later than 12 Dec 2025. Please allow a day or so as any problems with the artwork could delay despatch.
To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.