

## Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	<b>Telephone</b>	01959 560500	<b>Fax</b> 01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	<b>Telephone</b>	01226 372700	<b>Fax</b> 01226 370224

<b>Order ID</b>	<b>322378</b>		
<b>Order Date</b>	<b>27 Oct 2025</b>		
<b>Despatch Date</b>			
<b>Customer</b>	<b>Insignia Ltd</b>		
<b>Address</b>	<b>PO Box 891, Bury St Edmunds, Suffolk (Royal Mail Postal Address Only) IP33 9RN</b>		
<b>Customer Reference</b>	<b>#PO-0894</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
Nikki Reeve	Nikki@insigniauk.com		

Quantity	Type	Description	Price (£)	Total (£)
150	Product	R9159 Aylesham Recycled 8oz Cotton Canvas Shopper Tote - Natural	1.50	225.00
150	Printing	Transfer (Large) R9159 - Reach	1.48	222.00
		1 Position		
1	Setup	Setup for UV - R9159 - Reach	25.00	25.00
1	Carriage	DPD - Next Day	15.00	15.00
			<b>Order Total</b>	<b>487.00</b>

All prices are subject to VAT at 20%.



R9159

### Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

<b>Delivery Address(es)</b>		
<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>
Renee Barrett		St George's University Hospital NHS Trust St Georges Hospital, Blackshaw Road London SW17 0HD
		<i>Consignment Weight (kgs): 22.95</i>



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### Notes

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.