

Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	322240		
Order Date	20 Oct 2025		
Despatch Date			
Customer	4 Imprint Direct		
Address	5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT		
Customer Reference	DM-1532335		
Contact(s)	Email Address	Telephone	
Nicole Wood	nwood@4imprint.com		

Quantity	Type	Description	Price (£)	Total (£)
100	Product	N9217 Broadstairs Eco A5 Kraft Paper Notebook - Nat Green	1.10	110.00
100	Printing	Screen Print N9217 - Shetland Charitable Trust	0.36	36.00
		1 Colour 1 Position To match trim		
1	Setup	Screen Charge - N9217 - Shetland Charitable Trust	25.00	25.00
1	Carriage	DPD - Next Day	19.00	19.00
Order Total				190.00

All prices are subject to VAT at 20%.



N9217

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Delivery Address(es)		
FAO	FAO Phone	Address
Julie Diver	01314478610	39 Steps Ltd C/o 63 Thomson Crescent Currie Edinburgh EH14 5JS
<i>Consignment Weight (kgs): 33.75</i>		



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Notes

To achieve your requested delivery date of 04 Nov 2025 we will need your Order Acknowledgement AND artwork approved no later than 20 Oct 2025. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.