

## Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	<b>Telephone</b>	01959 560500	<b>Fax</b> 01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	<b>Telephone</b>	01226 372700	<b>Fax</b> 01226 370224

<b>Order ID</b>	<b>320940</b>		
<b>Order Date</b>	<b>20 Aug 2025</b>		
<b>Despatch Date</b>			
<b>Customer</b>	<b>4 Imprint Direct</b>		
<b>Address</b>	<b>5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT</b>		
<b>Customer Reference</b>	<b>DM-1518471</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
Karen Mitchell	<b>kmitchell@4imprint.com</b>		

Quantity	Type	Description	Price (£)	Total (£)
100	Product	B9824 Seabrook Eco 5oz Recycled Cotton Tote - Blue Bright	0.68	68.00
100	Printing	Screen Print B9824 - Ask me**	0.38	38.00
		1 Colour 1 Position White		
1	Setup	Repeat Screen Charge - B9824 - Ask me**	25.00	25.00
1	Carriage	DPD - Next Day	12.00	12.00
<b>Order Total</b>				<b>143.00</b>

All prices are subject to VAT at 20%.



B9824

### Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

<b>Delivery Address(es)</b>		
<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>
Christine Adler	07803513970	The Society Of Authors 24 Bedford Row London WC1R 4EH
<i>Consignment Weight (kgs): 8.50</i>		



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### Notes

To achieve your requested delivery date of 03 Sep 2025 we will need your Order Acknowledgement AND artwork approved no later than 20 Aug 2025. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.