



Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	320545		
Order Date	01 Aug 2025		
Despatch Date			
Customer	4 Imprint Direct		
Address	5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT		
Customer Reference	DM-1515063		
Contact(s)	Email Address	Telephone	
Rebecca Shaw	rshaw@4imprint.com		

Quantity	Type	Description	Price (£)	Total (£)
300	Product	R8891 Sandgate Recycled 7oz Cotton Tote Shopper - Black	1.55	465.00
300	Printing	Screen Print R8891 - Sixth at the college	0.38	114.00
		1 Colour 1 Position 613c		
1	Setup	Screen Charge - R8891 - Sixth at the college	25.00	25.00
1	Carriage	DPD - Next Day	20.00	20.00
Order Total				624.00

All prices are subject to VAT at 20%.



R8891

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Delivery Address(es)

FAO	FAO Phone	Address
Eve Fuller	01279838659	Marketing / Comms, Bishop's Stortford College, College Lodge, Hadham Road, Bishop's Stortford CM23 2QY
		<i>Consignment Weight (kgs): 37.50</i>



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Notes

To achieve your requested delivery date of 18 Aug 2025 we will need your Order Acknowledgement AND artwork approved no later than 01 Aug 2025. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.