

## Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	<b>Telephone</b>	01959 560500	<b>Fax</b> 01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	<b>Telephone</b>	01226 372700	<b>Fax</b> 01226 370224

<b>Order ID</b>	<b>320458</b>		
<b>Order Date</b>	<b>29 Jul 2025</b>		
<b>Despatch Date</b>	<b>13 Aug 2025</b>		
<b>Customer</b>	<b>4 Imprint Direct</b>		
<b>Address</b>	<b>5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT</b>		
<b>Customer Reference</b>	<b>DM-1514184</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
Nicola Reid	nreid@4imprint.com	0161 850 3474	

Quantity	Type	Description	Price (£)	Total (£)
150	Product	N9221 Broadstairs Eco A5 Kraft Paper Notebook - Black	1.10	165.00
150	Printing	Screen Print N9221 - BCS**	0.36	54.00
		1 Colour 1 Position White		
1	Setup	Repeat Screen Charge - N9221 - BCS**	25.00	25.00
1	Carriage	DPD - Next Day	25.00	25.00
<b>Order Total</b>				<b>269.00</b>

All prices are subject to VAT at 20%.



N9221

### Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

<b>Delivery Address(es)</b>		
<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>
Nicola Charlton		BCS The Chartered Institute For IT (L&D) 3 Newbridge Square Swindon Wiltshire SN1 1BY
<i>Consignment Weight (kgs): 50.62</i>		



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### Notes

To achieve your requested delivery date of 15 Aug 2025 we will need your Order Acknowledgement AND artwork approved no later than 29 Jul 2025. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.