

## Order Acknowledgement

|                           |  |              |                         |
|---------------------------|--|--------------|-------------------------|
| <b>Sales Office</b>       | Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT          |              |                         |
|                           | <b>Telephone</b>   | 01959 560500 | <b>Fax</b> 01959 563034 |
| <b>Accounts/Warehouse</b> | Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN |              |                         |
|                           | <b>Telephone</b>   | 01226 372700 | <b>Fax</b> 01226 370224 |

|                           |  |                  |  |
|---------------------------|--|------------------|--|
| <b>Order ID</b>           | <b>316009</b>  |                  |  |
| <b>Order Date</b>         | <b>20 Dec 2024</b>   |                  |  |
| <b>Despatch Date</b>      |  |                  |  |
| <b>Customer</b>           | <b>Orb Group (Glasgow)</b>   |                  |  |
| <b>Address</b>            | <b>The Orion Building, 1 Broomloan Place, Ibrox Business Park, Glasgow, Scotland G51 2JR</b> |                  |  |
| <b>Customer Reference</b> | <b>29486-50106</b>   |                  |  |
| <b>Contact(s)</b>         | <b>Email Address</b>   | <b>Telephone</b> |  |
| Karin Anderson            | karin@orbgroup.co.uk   | 0141 427 7272    |  |

| Quantity           | Type     | Description                                  | Price (£) | Total (£)     |
|--------------------|----------|--|-----------|---------------|
| 205                | Product  | N9711 Dover A5 Eco Recycled Notebook - Black | 1.20      | 246.00        |
| 205                | Printing | Screen Print N9711 - SEC                     | 0.36      | 73.80         |
|                    |          | 1 Colour 1 Position White                    |           |               |
| 1                  | Setup    | Screen Charge - N9711 - SEC                  | 25.00     | 25.00         |
| 1                  | Carriage | DPD - Next Day                               | 28.00     | 28.00         |
| <b>Order Total</b> |          |  |           | <b>372.80</b> |

All prices are subject to VAT at 20%.



N9711

### Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

|  |                  |  |
|--|------------------|--|
| <b>Delivery Address(es)</b>            |                  |  |
| <b>FAO</b>                             | <b>FAO Phone</b> | <b>Address</b>                           |
| Zahra Sanii                            |                  | SEC Scottish Event Campus Glasgow G3 8YW |
| <i>Consignment Weight (kgs): 58.22</i> |                  |  |



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### Notes

To achieve your requested delivery date of 14 Jan 2025 we will need your Order Acknowledgement AND artwork approved no later than 20 Dec 2024. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.