

Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	310100		
Order Date	16 Apr 2024		
Despatch Date			
Customer	Arcadia		
Address	Grove Place, Wellington Road, High Wycombe, Buckinghamshire HP12 3PR		
Customer Reference	76691		
Contact(s)	Email Address	Telephone	
Jemma Darvill	Jemma.Darvill@arcadiaonline.co.uk		

Quantity	Type	Description	Price (£)	Total (£)
100	Product	R9411 Downswood A5 Eco Recycled Cotton Notebook - Black	1.20	120.00
100	Printing	Screen Print R9411 - Urenco	0.35	35.00
		1 Colour 1 Position white		
1	Setup	Screen Charge - R9411 - Urenco	25.00	25.00
1	Carriage	DPD - Next Day	16.00	16.00
Order Total				196.00

All prices are subject to VAT at 20%.



R9411

Important print information:

Please note, screen printed orders can be printed in either uncoated (U) or coated (C) ink. These can differ in colour so please check the pantone books before approval to confirm your client is happy to proceed. For Digital UV print we match to coated colours.

Delivery Address(es)		
FAO	FAO Phone	Address
Rebecca James		Urenco Ltd URENCO Court, Sefton Park Bells Hills Stoke Poges Bucks SL2 4JS
<i>Consignment Weight (kgs): 26.80</i>		
<i>Despatch Notes: ***DELIVERY NOTE ATTACHED***</i>		



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Notes

To achieve your requested delivery date of 30 Apr 2024 we will need your Order Acknowledgement AND artwork approved no later than 16 Apr 2024. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.