



Express Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	296472		
Order Date	03 Nov 2022		
Despatch Date			
Customer	Arcadia		
Address	Grove Place, Wellington Road, High Wycombe, Buckinghamshire HP12 3PR		
Customer Reference	73076		
Contact(s)	Email Address	Telephone	
Jemma Darvill	Jemma.Darvill@arcadiaonline.co.uk		

Quantity	Type	Description	Price (£)	Total (£)
100	Product	N9419 Downswood A5 Eco Cotton Notebook - Natural	1.20	120.00
100	Printing	Screen Print N9419 - American Century	0.70	70.00
		2 Colours 1 Position black, 341c		
1	Express	N9419 - Express Delivery	0.00	0.00
1	Setup	Screen Charge - N9419 - American Century	50.00	50.00
1	Carriage	APC - Next Day	14.00	14.00
			Order Total	254.00

All prices are subject to VAT at 20%.

Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

Delivery Address(es)

FAO	FAO Phone	Address
Melissa Smart		American Century Investment Management (UK) Ltd, 12 Henrietta Street, 4th Floor, LONDON WC2E 8LH
		<i>Consignment Weight (kgs): 26.80</i>
		<i>Despatch Notes: DEL NOTE ATTACHED</i>

Notes

To achieve your requested delivery date of 15 Nov 2022 we will need your Order Acknowledgement AND artwork approved no later than 03 Nov 2022. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.