



## Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	<b>Telephone</b>	01959 560500	<b>Fax</b> 01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	<b>Telephone</b>	01226 372700	<b>Fax</b> 01226 370224

<b>Order ID</b>	<b>294461</b>		
<b>Order Date</b>	<b>24 Aug 2022</b>		
<b>Despatch Date</b>			
<b>Customer</b>	<b>M-four Promotions</b>		
<b>Address</b>	<b>First Floor, 1 Southview Park, Marsack Street, Caversham, Reading RG4 5AF</b>		
<b>Customer Reference</b>	<b>3249-6014</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
Orders	orders@m-four.co.uk		

Quantity	Type	Description	Price (£)	Total (£)
50	Product	B8887 Groombridge Eco 10oz Cotton Canvas Tote - White	2.55	127.50
50	Printing	Screen Print B8887 - Infogrid	2.80	140.00
		2 Colours 2 Positions black, 375c		
1	Setup	Screen Charge - B8887 - Infogrid	50.00	50.00
1	Carriage	DPD - Next Day	10.00	10.00
<b>Order Total</b>				<b>327.50</b>

All prices are subject to VAT at 20%.

### Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

### Delivery Address(es)

<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>
Nina Michell		Infogrid, 13th Floor, WeWork, 10 York Road, London SE1 7ND
	<i>Consignment Weight (kgs): 9.50</i>	
	<i>Despatch Notes: DEL NOTE ATTACHED</i>	

### Notes

To achieve your requested delivery date of 09 Sep 2022 we will need your Order Acknowledgement AND artwork approved no later than 24 Aug 2022. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.