

## Order Acknowledgement

|                           |  |              |                         |
|---------------------------|--|--------------|-------------------------|
| <b>Sales Office</b>       | Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT          |              |                         |
|                           | <b>Telephone</b>   | 01959 560500 | <b>Fax</b> 01959 563034 |
| <b>Accounts/Warehouse</b> | Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN |              |                         |
|                           | <b>Telephone</b>   | 01226 372700 | <b>Fax</b> 01226 370224 |

|                           |   |                  |  |
|---------------------------|---|------------------|--|
| <b>Order ID</b>           | <b>292870</b>   |                  |  |
| <b>Order Date</b>         | <b>23 Jun 2022</b>  |                  |  |
| <b>Despatch Date</b>      |   |                  |  |
| <b>Customer</b>           | <b>Arcadia</b>  |                  |  |
| <b>Address</b>            | <b>Grove Place, Wellington Road, High Wycombe, Buckinghamshire HP12 3PR</b> |                  |  |
| <b>Customer Reference</b> | <b>71908</b>  |                  |  |
| <b>Contact(s)</b>         | <b>Email Address</b>  | <b>Telephone</b> |  |
| Jemma Darvill             | <b>Jemma.Darvill@arcadiaonline.co.uk</b>                                    |                  |  |

| Quantity | Type     | Description                         | Price (£)          | Total (£)     |
|----------|----------|-------------------------------------|--------------------|---------------|
| 100      | Product  | N1221 Dartford A5 Notebook - Black  | 1.15               | 115.00        |
| 100      | Printing | Digital Print 1 Colour N1221 - Sage | 0.35               | 35.00         |
|          |          | 1 Position                          |                    |               |
| 1        | Setup    | Setup for UV - N1221 - Sage         | 25.00              | 25.00         |
| 1        | Carriage | DPD - Next Day                      | 13.00              | 13.00         |
|          |          |                                     | <b>Order Total</b> | <b>188.00</b> |

All prices are subject to VAT at 20%.



N1221

### Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c ) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

|  |                  |   |
|--|------------------|---|
| <b>Delivery Address(es)</b>              |                  |   |
| <b>FAO</b>                               | <b>FAO Phone</b> | <b>Address</b>  |
| Lou Paynter                              |                  | Sage UK Limited Sage House 200 Berkshire Place, Wharfedale Road<br>Winnersh Wokingham Berkshire, RG41 5RD |
| <i>Consignment Weight (kgs): 18.75</i>   |                  |   |
| <i>Despatch Notes: DEL NOTE ATTACHED</i> |                  |   |



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### Notes

To achieve your requested delivery date of 15 Jul 2022 we will need your Order Acknowledgement AND artwork approved no later than 23 Jun 2022. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.