

Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	292095		
Order Date	26 May 2022		
Despatch Date			
Customer	ImPress Promotions Ipswich		
Address	Office 14, Epsilom House, West Road, Ipswich, Suffolk IP3 9FJ		
Customer Reference	IPSW9970		
Contact(s)	Email Address	Telephone	
	sales@impressipswich.co.uk		

Quantity	Type	Description	Price (£)	Total (£)
250	Product	N9221 Broadstairs Eco A5 Kraft Paper Notebook - Black	1.10	275.00
250	Printing	Screen Print N9221 - University Suffolk + website	0.29	72.50
		1 Colour 1 Position White		
1	Setup	Screen Charge - N9221 - University Suffolk + website	25.00	25.00
1	Carriage	DPD - Next Day	33.00	33.00
			Order Total	405.50

All prices are subject to VAT at 20%.



N9221

Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

Delivery Address(es)		
FAO	FAO Phone	Address
Emma Best - Brand And Marketing Co-ordinator		University Of Suffolk Waterfront Building Neptune Quay Ipswich, Suffolk IP4 1QJ
<i>Consignment Weight (kgs): 84.38</i>		
<i>Despatch Notes: ***DELIVERY NOTE ATTACHED***</i>		



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Notes

To achieve your requested delivery date of 09 Jun 2022 we will need your Order Acknowledgement AND artwork approved no later than 26 May 2022. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.