

## Order Acknowledgement

|                           |                                                                          |              |                         |
|---------------------------|--------------------------------------------------------------------------|--------------|-------------------------|
| <b>Sales Office</b>       | Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT          |              |                         |
|                           | <b>Telephone</b>                                                         | 01959 560500 | <b>Fax</b> 01959 563034 |
| <b>Accounts/Warehouse</b> | Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN |              |                         |
|                           | <b>Telephone</b>                                                         | 01226 372700 | <b>Fax</b> 01226 370224 |

|                           |                                                                                               |                  |  |
|---------------------------|-----------------------------------------------------------------------------------------------|------------------|--|
| <b>Order ID</b>           | <b>288059</b>                                                                                 |                  |  |
| <b>Order Date</b>         | <b>05 Jan 2022</b>                                                                            |                  |  |
| <b>Despatch Date</b>      | <b>21 Jan 2022</b>                                                                            |                  |  |
| <b>Customer</b>           | <b>Total Merchandise</b>                                                                      |                  |  |
| <b>Address</b>            | <b>Suite 1, The Centre, The Crescent, Colchester Business Park, Colchester, Essex CO4 9QQ</b> |                  |  |
| <b>Customer Reference</b> | <b>PO575886</b>                                                                               |                  |  |
| <b>Contact(s)</b>         | <b>Email Address</b>                                                                          | <b>Telephone</b> |  |
| Robyn Lawes               | robyn@totalmerchandise.co.uk                                                                  | 01376 538613     |  |

| Quantity           | Type     | Description                                                          | Price (£) | Total (£)     |
|--------------------|----------|----------------------------------------------------------------------|-----------|---------------|
| 250                | Product  | B8899 Sandgate Eco 7oz (200gsm) Cotton Canvas Tote Shopper - Natural | 1.12      | 280.00        |
| 250                | Printing | Screen Print B8899 - Babington House                                 | 0.29      | 72.50         |
|                    |          | 1 Colour 1 Position 072u                                             |           |               |
| 1                  | Setup    | Repeat Screen Charge - B8899 - Babington House                       | 17.00     | 17.00         |
| 1                  | Carriage | DPD - Next Day                                                       | 15.00     | 15.00         |
| <b>Order Total</b> |          |                                                                      |           | <b>384.50</b> |

All prices are subject to VAT at 20%.



B8899

### Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c ) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

|                                        |                  |                                                                     |
|----------------------------------------|------------------|---------------------------------------------------------------------|
| <b>Delivery Address(es)</b>            |                  |                                                                     |
| <b>FAO</b>                             | <b>FAO Phone</b> | <b>Address</b>                                                      |
| Helen Balfour                          |                  | Babington House School Ltd, Grange Drive, Chislehurst, Kent BR7 5ES |
| <i>Consignment Weight (kgs): 31.25</i> |                  |                                                                     |



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### Notes

To achieve your requested delivery date of 03 Feb 2022 we will need your Order Acknowledgement AND artwork approved no later than 07 Jan 2022. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.