

## Order Acknowledgement

|                           |                                                                          |              |            |              |
|---------------------------|--------------------------------------------------------------------------|--------------|------------|--------------|
| <b>Sales Office</b>       | Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT          |              |            |              |
|                           | <b>Telephone</b>                                                         | 01959 560500 | <b>Fax</b> | 01959 563034 |
| <b>Accounts/Warehouse</b> | Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN |              |            |              |
|                           | <b>Telephone</b>                                                         | 01226 372700 | <b>Fax</b> | 01226 370224 |

|                           |                                                                                  |                  |  |
|---------------------------|----------------------------------------------------------------------------------|------------------|--|
| <b>Order ID</b>           | <b>286516</b>                                                                    |                  |  |
| <b>Order Date</b>         | <b>20 Oct 2021</b>                                                               |                  |  |
| <b>Despatch Date</b>      |                                                                                  |                  |  |
| <b>Customer</b>           | <b>Halo Recognition</b>                                                          |                  |  |
| <b>Address</b>            | <b>7 The Business Centre, Molly Millars Lane, Wokingham, Berkshire, RG41 2QZ</b> |                  |  |
| <b>Customer Reference</b> | <b>MCFW5401</b>                                                                  |                  |  |
| <b>Contact(s)</b>         | <b>Email Address</b>                                                             | <b>Telephone</b> |  |
|                           | <b>Teresa.Fradley@halo.com</b>                                                   |                  |  |

| Quantity | Type     | Description                                            | Price (£)          | Total (£)     |
|----------|----------|--------------------------------------------------------|--------------------|---------------|
| 100      | Product  | N9211 Broadstairs' A5 Kraft Paper Notebook - Nat Black | 1.20               | 120.00        |
| 100      | Printing | Digital Print Full Colour N9211 - General Atlantic     | 0.95               | 95.00         |
|          |          | 1 Position                                             |                    |               |
| 1        | Setup    | Setup for UV - N9211 - General Atlantic                | 25.00              | 25.00         |
| 1        | Carriage | DPD - Next Day                                         | 16.00              | 16.00         |
|          |          |                                                        | <b>Order Total</b> | <b>256.00</b> |

All prices are subject to VAT at 20%.



N9211

### Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c ) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

|                                        |                  |                |
|----------------------------------------|------------------|----------------|
| <b>Delivery Address(es)</b>            |                  |                |
| <b>FAO</b>                             | <b>FAO Phone</b> | <b>Address</b> |
|                                        |                  | TBC            |
| <i>Consignment Weight (kgs): 33.75</i> |                  |                |



## Order Acknowledgement

### Notes

To achieve your requested delivery date of 04 Nov 2021 we will need your Order Acknowledgement AND artwork approved no later than 20 Oct 2021. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.