



Express Order Acknowledgement

Sales Office	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT		
	Telephone	01959 560500	Fax 01959 563034
Accounts/Warehouse	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN		
	Telephone	01226 372700	Fax 01226 370224

Order ID	282765		
Order Date	25 May 2021		
Despatch Date			
Customer	Total Merchandise		
Address	Suite 1, The Centre, The Crescent, Colchester Business Park, Colchester, Essex CO4 9QQ		
Customer Reference	PO534321		
Contact(s)	Email Address	Telephone	
Robyn Lawes	robyn@totalmerchandise.co.uk	01376 538613	

Quantity	Type	Description	Price (£)	Total (£)
100	Product	B1328 Dartford A5 Conference Folder - Black	2.34	234.00
			Order Total	234.00

All prices are subject to VAT at 20%.



Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

Delivery Address(es)		
FAO	FAO Phone	Address

Notes

To achieve your requested delivery date of 04 Jun 2021 we will need your Order Acknowledgement AND artwork approved no later than 11:00 on 26 May 2021. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.