

## Order Acknowledgement

|                           |                                                                          |              |                         |
|---------------------------|--------------------------------------------------------------------------|--------------|-------------------------|
| <b>Sales Office</b>       | Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT          |              |                         |
|                           | <b>Telephone</b>                                                         | 01959 560500 | <b>Fax</b> 01959 563034 |
| <b>Accounts/Warehouse</b> | Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN |              |                         |
|                           | <b>Telephone</b>                                                         | 01226 372700 | <b>Fax</b> 01226 370224 |

|                           |                                                                                               |                  |  |
|---------------------------|-----------------------------------------------------------------------------------------------|------------------|--|
| <b>Order ID</b>           | <b>281491</b>                                                                                 |                  |  |
| <b>Order Date</b>         | <b>29 Mar 2021</b>                                                                            |                  |  |
| <b>Despatch Date</b>      |                                                                                               |                  |  |
| <b>Customer</b>           | <b>Total Merchandise</b>                                                                      |                  |  |
| <b>Address</b>            | <b>Suite 1, The Centre, The Crescent, Colchester Business Park, Colchester, Essex CO4 9QQ</b> |                  |  |
| <b>Customer Reference</b> | <b>PO525867</b>                                                                               |                  |  |
| <b>Contact(s)</b>         | <b>Email Address</b>                                                                          | <b>Telephone</b> |  |
| Beth Gilbert              | <b>beth.gilbert@totalmerchandise.co.uk</b>                                                    |                  |  |

| Quantity           | Type     | Description                                                 | Price (£) | Total (£)      |
|--------------------|----------|-------------------------------------------------------------|-----------|----------------|
| 1000               | Product  | B9222 Snowdown Eco Premium Cotton Tote Shopper - Blue Royal | 0.54      | 540.00         |
| 1000               | Printing | Screen Print B9222 - Oxleas NHS                             | 0.39      | 390.00         |
|                    |          | 2 Colours 1 Position white, 109u                            |           |                |
| 1                  | Setup    | Screen Charge - B9222 - Oxleas NHS                          | 50.00     | 50.00          |
| 1                  | Carriage | DPD - Next Day                                              | 22.00     | 22.00          |
| <b>Order Total</b> |          |                                                             |           | <b>1002.00</b> |

All prices are subject to VAT at 20%.



B9222

### Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c ) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

|                             |                  |                                                                                                        |
|-----------------------------|------------------|--------------------------------------------------------------------------------------------------------|
| <b>Delivery Address(es)</b> |                  |                                                                                                        |
| <b>FAO</b>                  | <b>FAO Phone</b> | <b>Address</b>                                                                                         |
| Theresa May                 |                  | Communications, Oxleas NHS Foundation Trust, Pinewood House,<br>Pinewood Place, Dartford, Kent DA2 7WG |
|                             |                  | <i>Consignment Weight (kgs): 58.00</i>                                                                 |



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### Notes

To achieve your requested delivery date of 09 Apr 2021 we will need your Order Acknowledgement AND artwork approved no later than 30 Mar 2021. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.