



## Order Acknowledgement

|                           |                                                                          |              |                         |
|---------------------------|--------------------------------------------------------------------------|--------------|-------------------------|
| <b>Sales Office</b>       | Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT          |              |                         |
|                           | <b>Telephone</b>                                                         | 01959 560500 | <b>Fax</b> 01959 563034 |
| <b>Accounts/Warehouse</b> | Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN |              |                         |
|                           | <b>Telephone</b>                                                         | 01226 372700 | <b>Fax</b> 01226 370224 |

|                           |                                                                     |                  |  |
|---------------------------|---------------------------------------------------------------------|------------------|--|
| <b>Order ID</b>           | <b>281410</b>                                                       |                  |  |
| <b>Order Date</b>         | <b>25 Mar 2021</b>                                                  |                  |  |
| <b>Despatch Date</b>      |                                                                     |                  |  |
| <b>Customer</b>           | <b>4 Imprint Direct</b>                                             |                  |  |
| <b>Address</b>            | <b>5 Ball Green, Cobra Court, Trafford Park, Manchester M32 0QT</b> |                  |  |
| <b>Customer Reference</b> | <b>DM-1197764</b>                                                   |                  |  |
| <b>Contact(s)</b>         | <b>Email Address</b>                                                | <b>Telephone</b> |  |
| Katie Traverse            | ktraverse@4imprint.com                                              |                  |  |

| Quantity           | Type     | Description                                           | Price (£) | Total (£)     |
|--------------------|----------|-------------------------------------------------------|-----------|---------------|
| 200                | Product  | B8809 Leybourne Eco 5oz Cotton Tote Shopper - Natural | 0.34      | 68.00         |
| 200                | Printing | Screen Print B8809 - Bassett House School             | 0.12      | 24.00         |
|                    |          | 1 Colour 1 Position 2955u                             |           |               |
| 1                  | Setup    | Screen Charge - B8809 - Bassett House School          | 15.00     | 15.00         |
| 1                  | Carriage | DPD - Next Day                                        | 10.00     | 10.00         |
| <b>Order Total</b> |          |                                                       |           | <b>117.00</b> |

All prices are subject to VAT at 20%.



B8809

### Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c ) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

### Delivery Address(es)

|                                        |                  |                                                       |
|----------------------------------------|------------------|-------------------------------------------------------|
| <b>FAO</b>                             | <b>FAO Phone</b> | <b>Address</b>                                        |
| Ms Kirsten Crossland                   | 020 8969 0313    | Bassett House School, 60 Bassett Road, London W10 6JP |
| <i>Consignment Weight (kgs): 16.00</i> |                  |                                                       |



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### Notes

To achieve your requested delivery date of 01 Apr 2021 we will need your Order Acknowledgement AND artwork approved no later than 25 Mar 2021. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.