



## Express Order Acknowledgement

<b>Sales Office</b>	Unit 3, Churchill Court, Hortons Way, Westerham, Kent, TN16 1BT			
	<b>Telephone</b>	01959 560500	<b>Fax</b>	01959 563034
<b>Accounts/Warehouse</b>	Bullhouse Mill, Lee Lane, Penistone, Sheffield, South Yorkshire, S36 9NN			
	<b>Telephone</b>	01226 372700	<b>Fax</b>	01226 370224

<b>Order ID</b>	<b>281339</b>		
<b>Order Date</b>	<b>23 Mar 2021</b>		
<b>Despatch Date</b>			
<b>Customer</b>	<b>The Extra Step Ltd</b>		
<b>Address</b>	<b>Bedford Heights, Brickhill Drive, Bedford MK41 7PH</b>		
<b>Customer Reference</b>	<b>PO-5313</b>		
<b>Contact(s)</b>	<b>Email Address</b>	<b>Telephone</b>	
Denise Robinson	<b>denise@theextrastep.co.uk</b>	01234 344317	

Quantity	Type	Description	Price (£)	Total (£)
500	Product	B8889 Groombridge 10oz Cotton Canvas Tote - Natural	1.23	615.00
500	Printing	Screen Print B8889 - Elevated E	0.25	125.00
		1 Colour 1 Position black		
1	Express	B8889 - Express Delivery	0.00	0.00
1	Setup	Screen Charge - B8889 - Elevated E	25.00	25.00
1	Carriage	DPD - Next Day	33.00	33.00
		<b>Order Total</b>	<b>798.00</b>	

All prices are subject to VAT at 20%.



B8889

### Important print information:

Please note, for screenprinted orders we only print in uncoated (u) ink. This can differ in colour to coated (c) ink so please check the uncoated pantone book before approval. For Digital Uv print we match to coated colours.

<b>Delivery Address(es)</b>		
<b>FAO</b>	<b>FAO Phone</b>	<b>Address</b>
		TBC
	<i>Consignment Weight (kgs): 95.00</i>	



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### Notes

To achieve your requested delivery date of 01 Apr 2021 we will need your Order Acknowledgement AND artwork approved no later than 23 Mar 2021. Please allow a day or so as any problems with the artwork could delay despatch.

To prevent delays in processing your order please check all details and submit your order acknowledgement as soon as possible.