



BAGCO LIMITED
Unit 3, Churchill Court
Hortons Way
Westerham
Kent
TN16 1BT
United Kingdom

Date: 23 May 2022
Date Required By: 13 June 2022
Purchase Order No: 6000715 / PO37218
Job title: Somerville College Eastwell Bags

Product Ref	Product Description	Colours	Qty	Unit Price	Cost
East0	Eastwell 4.5oz cotton tote bag - 2 colour both sides. Natural colour with coloured contrast trim. 140gms long cotton handles. Printed 2 colour 2 sides as previous order.		2000	1.01	2,020.00

Previous order 6000055

**PLEASE SEND PROOF AND ORDER
ACKNOWLEDGEMENT FOR THIS ORDER**

Setup	50.00
Carriage	53.00
Total	2123.00

Delivery Address

Nuala Marshall
Somerville College
Development Office
Woodstock Road
Oxford
Oxfordshire
OX2 6HD
Tel: - 01865 270600 (college
switchboard)
Ordered by:

Important Note

There must be no mention of your company details on goods despatched. They must be packed in plain wrappers or cartons and **the attached Delivery Note must be used**. Please complete the quantity despatched in the relevant box, the despatch date and the number of parcels. Photocopies of the delivery note may be used as required. Please send proof and anticipated delivery date assuming the proof is approved within 24 hour

Nikki Reeve
Insignia Ltd

Address: Insignia Ltd, 31 Arterberry Road, London SW20 8AG

Tel: 0345 200 4049 Email: info@insigniauk.com

www.insigniauk.com



Nuala Marshall
Somerville College
Development Office
Woodstock Road
Oxford
Oxfordshire OX2 6HD

Contact Tel No: 01865 270600 (college switchboard)

DELIVERY NOTE

Our Ref	Despatch Date	Delivery Ref	Carrier	No Parcels	Job Title	Customer Order No
PO37218		M103338			Somerville College Eastwell Bags	Nuala Marshall

Please receive:

Qty	Product Details
2000	Ref No:- East0. Description:- Eastwell 4.5oz cotton tote bag - 2 colour both sides. Natural colour with coloured contrast trim. 140gms long cotton handles. Printed 2 colour 2 sides as previous order.

Address: Insignia Ltd, 31 Arterberry Road, London SW20 8AG
Tel: 0345 200 4049 Email: info@insigniauk.com
www.insigniauk.com