

PURCHASE ORDER

Sales Order: IPSW9028
Date: 22/10/2020
Required By: 02/11/2020
Job Title: East Coast - Shopper

Sarah Pearce
Bagco Ltd
3 Churchill Court,
Hortons Way,
Westerham,
Kent
TN16 1BT

Product Description	Supplier Product Reference B8801	Qty	Price	Cost
5oz Cotton Tote Bag Black - Printed with East Coast College		1000	.82	820.00
Logo - 1 Colour Print -			Setup	25.00
Environmentally Eco friendly 5oz (140gsm) Cotton Shopper Tote bag with long handles.			Carriage	39.00

Total ex. VAT £ 884.00

Delivery Address:

FAO Amy Smith
East Coast College Great Yarmouth Campus
Goods In Entrance
Litchfield Road
Great Yarmouth
Norfolk
NR31 0ED

Special Instructions:

**NO FAIL DELIVERY - FOR MONDAY 2nd
NOVEMBER GOODS REQUIRED FOR EVENT
THE FOLLOWING DAY.
PLEASE DISPATCH WITH ORDER IPSW9029 -
22/10/2020**

There must be no mention of your company details on goods despatched. They must be packed in plain wrappers or cartons and **the attached Delivery Note must be used**. Please complete the quantity despatched in the relevant box, the despatch date and the number of parcels. Photocopies of the delivery note may be used as required.

Yours faithfully,

Graham Leach
Impress Ipswich

DELIVERY NOTE

FAO Amy Smith
East Coast College Great Yarmouth Campus
Goods In Entrance
Litchfield Road
Great Yarmouth
Norfolk
NR31 0ED

ORDER NO:	OUR REF NO:	DESPATCH DATE:	NO. OF PARCELS:	CARRIER:
	IPSW9028			

PRODUCT	JOB TITLE
5oz Cotton Tote Bag Black - Printed with East Coast College Logo - 1 Colour Print - Environmentally Eco friendly 5oz (140gsm) Cotton Shopper Tote bag with long handles.	East Coast - Shopper

SIGNED BY: _____

Impress Ipswich

235 Valley Road Ipswich Suffolk IP4 3AH

Tel: 01473 253690 Fax: 01473 257397

Web: www.impressipswich.co.uk E-Mail: sales@impressipswich.co.uk



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