

Broadway House, Trafford Wharf Road,  
Manchester M17 1DD

**Office Depot UK Ltd**  
**Manchester DC**  
**Alexandra Drive**  
**Ashton Moss Commerce Park**  
**Ashton under Lyne**  
**OL7 0QN**

Quantity Ordered	Number of boxes/pallets	Number of boxes per pallet	Description	Quantity Delivered
350	2 Boxes		Lloyds Drawstring bags	350

We must be notified of any shortage of or damaged goods delivered within 4 days of delivery or collections and such notification shall be confirmed in writing within 7 days of delivery. No responsibility whatsoever for such shortages or damages will be accepted by the Company in the event of failure to notify the Company of the same within the said period. Goods damaged in transit should not be accepted from the carrier and no credit will be given for or replacements made of goods accepted from the carrier in a damaged condition.

**Product Code:** LBBAG

**Version Date:** 8<sup>th</sup> Feb

**Description:** Lloyds Banking Drawstring bags

**Quantity:** 350

**UOM:** 2 boxes

**PO Number:** 4504911680

**Booking Reference:** ASH-00-1302-102422