- 1. Ensure there are no other shipping or tracking labels attached to your package. Select the Print button on the print dialogue box that appears. Note: If your browser does not support this function, select Print from the File menu to print the label.
- 2. Customs Invoice 3 copies of a completed customs invoice are required for shipments with a commercial
- 3. Fold the printed label at the solid line below. Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label.
- 4. Collection and Drop-off:

Daily Collection customers: Have your shipment(s) ready for the driver as usual.

To Schedule a Collection or to find a UPS location, select Schedule a Collection or Find Locations from the side navigation on the Shipping tab.

Take this package to any UPS Access Point™ location. Visit www.ups.com to find a location.

5. To acknowledge your acceptance of the original language of the agreement with UPS as stated on the confirm payment page, and to authorise UPS to act as forwarding agent for export control and custom purposes, sign and date here:

#### **Shipper's Signature**

Date of Shipment



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