



Leila Nightingale
Bagco Limited
Unit 3, Churchill Court
Hortons Way
Westerham
Kent
TN16 1BT

Date: 3 October 2018
Required by: 19 October 2018
Job Title Barking Havering & Redbridge
University Hospitals NHS Trust

Purchase Order No. 63574

Please Supply

Product Ref:	Product Description	Colours	Qty	Unit Price	Cost
	Ref B8570 Rainham 6 Can Cooler Bags		100	1.59	159.00
				Setup	15.00
				Carriage	10.00

VERY URGENT ORDER - please process asap as customer thought they had ordered in August! Printed with customer's design in one colour one position in white as per last order in 2016 ref 61635 but this time onto blue bags. PLEASE SEND A PROOF BEFORE MAKING THE ORDER

**PLEASE SEND PROOF AND ORDER
ACKNOWLEDGEMENT FOR THIS ORDER**

Total £ 184.00

Delivery Address:

Barking Havering & Redbridge University
Hospitals NHS Trust
Queen's Hospital, Supplies Dept, Basement
Rom Valley Way
Romford
Essex RM7 0AG

Important Note

There must be no mention of your company details on goods despatched. They must be packed in plain wrappers or cartons and **the attached Delivery Note must be used**. Please complete the quantity despatched in the relevant box, the despatch date and the number of parcels. Photocopies of the delivery note may be used as required. Please send proof and anticipated delivery date assuming

Ordered by:



Claire Appleton
Insignia Ltd



Barking Havering & Redbridge
Queen's Hospital, Supplies Dept,
Rom Valley Way
Romford
Essex
RM7 0AG

DELIVERY NOTE

Please receive:

Delivery Note Reference M4056

ORDER NO.	OUR REF NO	DESPATCH DATE	QUANTITY	No. PARCELS	CARRIER
162258334	63574				

PRODUCT	JOB TITLE
Ref B8570 Rainham 6 Can Cooler Bags Printed with your design in one colour one position in white as per your last order in 2016 ref 61635 but this time onto blue bags. A proof of the blue bag will be sent to you before processing the order.	Barking Havering & Redbridge University Hospitals NHS Trust