



Leila Nightingale  
Bagco Limited  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
Kent  
TN16 1BT

Date: 7 April 2018  
Required by: 30 April 2018  
Job Title NATO MARCOM Northwood

Purchase Order No. 63273

**Please Supply**

Product Ref:	Product Description	Colours	Qty	Unit Price	Cost
B1322	Dartford A4 Zipped Folder in black	1	50	4.88	244.00
Printed one colour, one position as previously supplied under our order reference 61556. PLEASE SEND PROOF				Setup	15.00
				Carriage	14.00

Total £ 273.00

**Delivery Address:**

Gareth Campion  
NATO MARCOM Northwood  
NATO Security Office  
Atlantic Building Sandy Lane  
Northwood HQ Northwood  
Middlesex HA6 3HP

**Important Note**

There must be no mention of your company details on goods despatched. They must be packed in plain wrappers or cartons and **the attached Delivery Note must be used**. Please complete the quantity despatched in the relevant box, the despatch date and the number of parcels. Photocopies of the delivery note may be used as required. Please send proof and anticipated delivery date assuming

Ordered by:



Claire Appleton  
Insignia Ltd



Gareth Campion  
NATO MARCOM Northwood  
NATO Security Office  
Atlantic Building Sandy Lane  
Northwood HQ Northwood  
Middlesex  
HA6 3HP

## DELIVERY NOTE

*Please receive:*

Delivery Note Reference M3755

ORDER NO.	OUR REF NO	DESPATCH DATE	QUANTITY	No. PARCELS	CARRIER
Gareth Campion	63273				

PRODUCT	JOB TITLE
Dartford A4 Zipped Folder in black Printed one colour, one position as previously supplied under our order reference 61556	NATO MARCOM Northwood