



Leila Nightingale
Bagco Limited
Unit 3, Churchill Court
Hortons Way
Westerham
Kent
TN16 1BT

Date: 22 February 2018
Required by: 7 March 2018
Job Title China-Britain Business Council

Purchase Order No. 63177

Please Supply

Product Ref:	Product Description	Colours	Qty	Unit Price	Cost
B9243	Eastwell Cotton Tote Bag - 1 side print	3	400	1.25	500.00
Bags printed one side in 3 colours as before for order 62703				Setup	45.00
				Carriage	12.00

Total £ 557.00

Delivery Address:

Jessica Cheung
China-Britain Business Council
3rd Floor
Portland House
Bressenden Place
London SW1E 5BH

Important Note

There must be no mention of your company details on goods despatched. They must be packed in plain wrappers or cartons and **the attached Delivery Note must be used**. Please complete the quantity despatched in the relevant box, the despatch date and the number of parcels. Photocopies of the delivery note may be used as required. Please send proof and anticipated delivery date assuming

Ordered by:



Claire Appleton
Insignia Ltd



Jessica Cheung
China-Britain Business Council
3rd Floor
Portland House
Bressenden Place
London
SW1E 5BH

DELIVERY NOTE

Please receive:

Delivery Note Reference M3659

ORDER NO.	OUR REF NO	DESPATCH DATE	QUANTITY	No. PARCELS	CARRIER
Jessica Cheung	63177				

PRODUCT	JOB TITLE
Eastwell Cotton Tote Bag - 1 side print Bags printed one side in 3 colours as before for order 62703	China-Britain Business Council