



Bag Co Ltd
Unit 3, Churchill Court
Hortons Way
WESTERHAM
Kent
TN16 1BT
GB

Date: 24 August 2017
Required by: 15 September 2017
Job Title China-Britain Business Council

Purchase Order No. 62703

Please Supply

Product Ref:	Product Description	Colours	Qty	Unit Price	Cost
B9243	Eastwell Cotton Tote Bag	3	300	1.25	375.00
4.5oz Cotton tote bag in natural and red. Printed 3 colours, 1 position Proof to be sent for approval				Setup	75.00
				Carriage	11.00

Total £ 461.00

Delivery Address:

Jessica Cheung
China-Britain Business Council
3rd Floor
Portland House
Bressenden Place
London SW1E 5BH

Important Note

There must be no mention of your company details on goods despatched. They must be packed in plain wrappers or cartons and **the attached Delivery Note must be used**. Please complete the quantity despatched in the relevant box, the despatch date and the number of parcels. Photocopies of the delivery note may be used as required.

Ordered by:



Claire Appleton
Insignia Ltd



Jessica Cheung
China-Britain Business Council
3rd Floor
Portland House
Bressenden Place
London
SW1E 5BH

DELIVERY NOTE

Please receive:

Delivery Note Reference M3183

ORDER NO.	OUR REF NO	DESPATCH DATE	QUANTITY	No. PARCELS	CARRIER
Jessica Cheung	62703				

PRODUCT	JOB TITLE
Eastwell Cotton Tote Bag 4.5oz Cotton tote bag in natural and red. Printed 3 colours, 1 position Proof to be sent for approval	China-Britain Business Council