

Dowlis Warehouse Delivery Specifications

When delivering stock in to our warehouse the following guidelines must be followed.

Pallet consignments

- Pallets must be standard 4 way 1200 x 1000mm white pallets of good quality and structure. These will be checked for safety and damage upon arrival at the Manchester depot.
- Pallets must be stacked no more than 1500mm high.
- Pallets must be securely wrapped with no over hang of boxes.
- Pallets cannot be mixed under any circumstances. In the case of clothing deliveries the pallet configuration must be agreed with the Distribution Manager before the arrival of the delivery, contact details below.
- All pallets must have a delivery note or pallet label attached to the outside of the pallet stating the colour, size, style and quantity of the contents.
- Should one carton on the pallet contain less units than the others it should be labelled clearly as PART or SHORT box and be positioned at the top of the pallet.
- The delivery note must state the quantity of stock on the pallet/pallets and have our purchase order number, quantity of units and product code clearly visible.
- A pallet exchange offer will only be considered if the inbound stock is delivered on good quality pallets and requested 48 hours in advance of the delivery. Inbound pallets will be inspected for quality of structure if a pallet exchange is requested.

Boxed consignments

- All boxed consignments must be delivered securely sealed and taped and marked as fragile where necessary.
- All boxed consignments must have a delivery note attached to the outside of one box.
- Boxes should be labelled with our product code, size and quantity of units. Should one carton contain less units than the others it should be labelled clearly as PART or SHORT box.
- The delivery note must state the quantity of stock in the consignment, the quantity of boxes in the consignment and have our purchase order number, quantity of units and product code clearly visible.

We aim to receive your delivery quickly and efficiently and have set up the above guidelines in order to do so. Please note that your delivery may be refused should the above specifications not be followed or you may be charged should we have to reconfigure your delivery.

You can book your delivery in or discuss our delivery specifications before you deliver by contacting the Distribution Manager on the below telephone numbers or email address

Deliveries should be booked in 48 hours in advance.

Thank you

Tony McCaffery

T: 0161 655 8091 or 0161 655 8020

Mobile: 07912 599025

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