Purchase Order

Premier.
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Certified B Corporation

Supplier Address
Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address
Rebecca Stoppard
Minster FB Ltd
Old National School
Nottingham Road
Southwell
NG25 0LG
United Kingdom

Purchase Order No. 40002-60794
Date 16/09/2026
Delivery date **30/09/2026 ** NO FAIL ****

Order Administrator Georgia Whiteman
E-mail georgia@premierpandp.com

Dear Melanie,
We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Canterbury Eco 5oz Recycled Cotton Tote Shopper Natural	170	2.10	357.00
Full colour transfer to 1 side as per Minster FB artwork Natural colour Bulk packed and delivered. **NO FAIL DELIVERY BY 30.09** Please send a PDF proof ASAP for approval. Box Labels Company: Minster FB Ltd Customer Reference: Rebecca Stoppard Product: Tote Bags Quantity: 170 Box 1 of (please amend accordingly) Premier Print and Promotions Ltd			
Origination	1	29.00	29.00
Carriage	1	13.00	13.00
Broadstairs Eco A5 Kraft Paper Note Book - White	100	2.05	205.00
Digital print full colour 1 position as per Minster FB artwork White with black strap Bulk packed and delivered **NO FAIL DELIVERY BY 30.09** Please send a PDF proof ASAP for approval. Box Labels Company: Minster FB Ltd Customer Reference: Rebecca Stoppard Product: Notebooks Quantity: 100 Box 1 of (please amend accordingly) Premier Print and Promotions Ltd			

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Purchase Order No. 40002-60794

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Origination	1	27.00	27.00
Carriage	1	20.00	20.00
		Total	651.00

Our Reference **Please note our PO number: "40002-60794", and quote it on your invoices. Failure to do this could well result in delayed payment.**

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email georgia@premierpandp.com to advise:

1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch

2) How The Order Is Packed - i.e. how many boxes and/or pallets

3) Expected Delivery Date