

Supplier AddressBagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom**Delivery Address**Action Promote
63 Victoria Road
Burgess Hill
RH15 9LN
United Kingdom**Purchase Order**

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
17596-32805	21/08/2026		Jen Lester	08/09/2026

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9151 Aylesham 8oz shopper	Quality Gusset Cotton Tote Product colour: Black Branding requirements: Printed Full Colour Transfer both sides different design Repeat 14442	500	4.584	2,292.00

Subtotal	2,292.00
VAT 20%	458.40
Total	2,750.40

Reference

Please note our PO number: "17596-32805", and quote it on your invoices.

Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.