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Supplier Address

Alice Plummer
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Rebecca Platten
INTO Newcastle University
The INTO Building
Newcastle University
Newcastle Upon Tyne
NE1 7RU
United Kingdom

Purchase Order

Purchase Order No. 39062-46893
Date 06/07/2026
Delivery Date 17/07/2026

Account Manager Sharron Evans
Telephone +44-1670-719746
E-mail Sharron@proad.co.uk

Dear Alice,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9825	Seabrook Eco 5oz Recycled Cotton Tote in Navy - 1 colour print. Recycled Eco Tote Shopper 5oz (140gsm) bag with long handles, made from 60% recycled cotton blended with 40% rPET (recycled plastic) for extra structure ** Slight colour variation may occur between stock/batches due to the recycled nature of this product. Navy 1 colour screen print with Newcastle Univeristy and International Study logo in White to 1 side. Repeat: 37627-43609. your ref: 841621	150	1.08	162.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	13.00	13.00
Subtotal				200.00
VAT 20%				40.00
Total				240.00



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
Solutions



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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "39062-46893", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order
A PDF proof is required prior to production
Please send all correspondence relating to this order to production@proad.co.uk
Unless otherwise agreed only exact order quantity will be accepted.
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards
Sharron Evans



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
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