



Action
Promote

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Supplier Address

Bagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Charlotte Butler
Mind Foundry
Ewert House
Ewert Place
Oxford
OX2 7DD
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
17350-32163	19/06/2026		Jen Lester	10/07/2026

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9041 - Cranbrook	Premium Gusset Cotton Tote Bag Product colour: Navy with Natural Handles Branding requirements: Printed 1 Colour Both Sides (Repeat) repeat 14232	50	4.96	248.00
				Subtotal 248.00
				VAT 20% 49.60
				Total 297.60

Reference

Please note our PO number: "17350-32163", and quote it on your invoices.

Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.