

# PURCHASE ORDER

**TO**

Bagco  
Unit 3  
Churchill Court  
Hortons Way  
Westerham  
TN16 1BT

**DELIVERY ADDRESS**

Penny Richards  
Operations Director  
Caterlink LTD  
Hop House  
Lower Green Road  
Pembury  
Tunbridge Wells  
Kent  
TN2 4HS

DATE: 14-05-2026

DELIVERY DATE: 27-05-2026

URGENCY: Standard

INTERNALID: 3799002

PO NUMBER: IBNPO52480

CONTACT DELIVERY NO: 01892 824604

PRODUCT	PRODUCT CODE	DESCRIPTION	QTY	PRICE	AMOUNT
<b>Product 01</b>					
Sundridge Recycled A4 Conference Folder	R9101	Unzipped A4 Folio, made from recycled reach compliant PU with recycled 190T RPET interior. Inside pocket, business card holder, elasticated RPET pen loop and 20pp lined recycled paper pages. Each folder has a QR code with details of fabric and certification. Product colour: Black Price includes: 1 colour print to 1 position Lead time: 7-10 working days BagCo Quote 277309	100	£6.26	£626.00
Smartline Setup	Smartline Setup		1	£29.00	£29.00
Delivery	Delivery		1	£30.00	£30.00

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**Sub Total** £ 685.00

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**Tax: VAT 20%** £ 137.00

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**Total** £ 822.00

Please note the quantity ordered is the exact quantity required no over's will be paid. By acknowledgment of this order you agree to remove from your records all personal data and artwork relating to the client provided in the pursuance of this order once final payment has been received.