

Supplier AddressBagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom**Delivery Address**Daisy Roadnight
Cocentric
Atlantic House, 5th Floor
351 Oxford Street
London
W1C 2JF
United Kingdom**Purchase Order**

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
16799-30662	20/02/2026		Jen Lester	16/03/2026

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B8891 - Sandgate 7oz	Quality Cotton Tote Bag Product colour: Black Branding requirements: Pritned 1 Colour Repeat Repeat 15429	250	2.258	564.50
			Subtotal	564.50
			VAT 20%	112.90
			Total	677.40

Reference

Please note our PO number: "16799-30662", and quote it on your invoices.

Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.