



4imprint Direct Ltd
5 Ball Green
Cobra Court
Manchester
M32 0QT
United Kingdom

Supplier Address

Bagco Limited
Unit 3
Churchill Court
WESTERHAM, Kent TN16 1BT
UNITED KINGDOM
Fax: 01959563034
Tel: 01959560500

Shipping Address

Ms Jenny Bullen
Step2Skills - Hertfordshire County Council
Farnham House
Six Hills Way
Stevenage SG1 2ST
United Kingdom
Tel: 07580744233
Email: Jenny.Bullen@hertfordshire.gov.uk
Ref: 3500467063

Purchase Order Number: 2799456L11/DM-1551719**Order Date:** 12 February 2026**Vendor ID:** DM4915**Questions Call:** Nicole Wood**Phone:** 0161 375 1513**Fax:****Email:** nwood@4imprint.com

Item		Westerham Recycled Roll-Top Laptop Backpack - Printed			Colours (base,trim): Black, Black	
Quantity	Item #	Description	Unit £	Cost £		
50	R7301	Westerham Recycled Roll-Top Laptop Backpack - Printed	16.3400	817.00		
1	Set-Up Charge1	Screen Charge	29.0000	29.00		
1	Managers Discount	Managers Discount	0.0000	0.00		
				846.00		

Must Ship By

n/a

If order received by

11 February 2026

Per agreement with

n/a

Carrier, service

See below

Supplier InstructionsArtwork Instructions

Product Colour (Base, Trim): Black, Black

Branding Location: Front

Branding Colours: White

Print Name Step2Skills**Shipment Details**

Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address As Above	50	n/a	DPD Standard Service	27 February 2026



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- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.