



PURCHASE ORDER NO.: PG 13363
DATE: 2 February 2026

SUPPLIER

Bagco Ltd.
Unit 3, Churchill Court
Hortons Way
Westerham
Kent
TN16 1BT

Description	Supplier Ref	Quantity	Unit Price	Total
B9821 – Seabrook Eco 5oz Recycled Cotton Tote Black	273764	450	£0.70	£315.00
Recycled Eco Tote Shopper 5oz bag with long handles in black. Screen printed in white both sides using RIBA logo.				
Print cost		450	£0.84	£378.00
Setup		1	£25.00	£25.00
Delivery one address Liverpool		1	£22.00	£22.00
Total:				£740.00

Delivery Details

Please could you deliver by **Thursday 12 February 2026** directly to the following address?

FAO: Kimberley Hough
RIBA
21 Mann Island
Liverpool
L3 1BP

Authorised by: J. Pattison

Signed by: *J. Pattison*

Date: 02.02.26

All queries relating to this purchase order should be addressed to: John Pattison

VAT Number: 800 5330 84