

PURCHASE ORDER NO.: PG 13357

DATE: 15 January 2026

SUPPLIER

Bagco Ltd.
Unit 3, Churchill Court
Hortons Way
Westerham
Kent
TN16 1BT

Description	Supplier Ref	Quantity	Unit Price	Total
N9221 'Broadstairs' Eco A5 Kraft paper Notebook	270846	150	£1.25	£187.50
N9221 Broadstairs Eco A5 Kraft Paper Notebook in RED , digitally printed in single colour white from RIBA artwork in bottom left.				
Print cost		150	£0.39	£58.50
Setup		1	£25.00	£25.00
Delivery one address London		1	£26.00	£26.00
Total:				£297.00

Delivery Details

Please could you deliver by Tuesday 27 January 2026 directly to the following address?

Heba Elsharkawy (cc. RIBA/Events Management)
Town House at Kingston University London
55-59 Penrhyn Road
Penrhyn Road Campus
Kingston upon Thames
KT1 2EQ

Authorised by: J. Pattison

Signed by: *J. Pattison*

Date: 15.01.26

All queries relating to this purchase order should be addressed to: John Pattison

VAT Number: 800 5330 84