

PURCHASE ORDER

Ordered By:

Matt Richards
Branding Focus Ltd.
Pinewood Studios
Pinewood Road, Iver Heath
SLO ONH
Phone: 01753 657 078

Delivery Details (to be sent under Plain Cover):

Company: Matt Richards
Contact: Branding Focus Ltd.
Address: Pinewood Studios
Pinewood Road, Iver Heath
SLO ONH
Phone: 01753 657 078

Please send all proofs and any order queries to Matt Richards, matt@brandingfocus.co.uk, 01753 657 078

Broadstairs Recycled Kraft Paper A5 Notebook	Quantity	Branded Cost	Total Cost
N9211	120	£ 1.25	£ 150.00
Eco A5 notebook made from Recycled Kraft paper cover with elastic closure, elastic pen loop and ribbon in various colours. Recycled paper with 96 sheets of 70gsm		Set Up	£ 22.00
Branding: Plain Stock		Freight	£ -
0		Adjustments	£ -
		Total	£ 172.00

Please Note: Products produced with this Logo MUST NOT be used for samples (damaged or complete) or in images of, unless explicitly authorised by Branding Focus

Order Total	£ 172.00
VAT @ 20%	£ 34.40
Total	£ 206.40

Branding Focus Ltd.

Pinewood Studios, Pinewood Road, Iver Heath, Buckinghamshire, SLO ONH

Registered in England & Wales, Registration No. 09121588 - 8 Rutland Lodge | Rutland Street | High Wycombe | HP11 2FS - VAT Registration No. 191301044

- Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.**
- Please provide a digital proof or otherwise where stated prior to proceeding to full production.**
- Please notify immediately of any deadline, stock, production, artwork issues.**
- Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.**
- Please send all invoices electronically to accounts@brandingfocus.co.uk quoting the PO number.**
- All invoices will be paid on EOM+30 days unless specifically agreed in advance.**

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