



4imprint Direct Ltd
5 Ball Green
Cobra Court
Manchester
M32 0QT
United Kingdom

Supplier Address

Bagco Limited
Unit 3
Churchill Court
WESTERHAM, Kent TN16 1BT
UNITED KINGDOM
Fax: 01959563034
Tel: 01959560500

Shipping Address

Lexie Heilbron
Arcadia University
16-17 Southampton Place
London WC1A 2AJ
United Kingdom
Tel: 0207 7920211
Email: heilbrona@arcadia.edu
Ref:

Purchase Order Number: 2787906L3/DM-1540899**Order Date:** 02 December 2025**Vendor ID:** DM4915**Questions Call:** Lisa Finney**Phone:** 0161 850 3461**Fax:****Email:** finney.lisa@4imprint.com

Item		Broadstairs A5 Notebook - Natural			Colours (base,trim): Natural, Royal Blue	
Quantity	Item #	Description	Unit £	Cost £		
350	N9212	Broadstairs A5 Notebook - Natural	1.4000	490.00		
1	Set-Up Charge	Repeat Screen Charge	19.5000	19.50		
				509.50		

Must Ship By

n/a

If order received by

25 July 2025

Per agreement with

n/a

Carrier, service

See below

Supplier Instructions

REPEAT OF DM-1513749 AS ATTACHED

NO FAIL DEADLINE

Artwork Instructions

Product Colour (Base, Trim): Natural, Royal Blue

Branding Location: Front

Branding Colours: To Match Trim

Special Instructions :REPEAT ORDERlead-time is approx. 2 weeks

Print Name Arcadia Abroad

Additional Notes:

Art On File: Please refer to our previous order 2758768-3

Date: 21/07/2025

Shipment Details

Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address As Above	350	n/a	DPD Standard Service	16 December 2025



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Order Date: 02 December 2025
Vendor ID: DM4915

Questions Call: Lisa Finney
Phone: 0161 850 3461
Fax:
Email: finney.lisa@4imprint.com

- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.