

# Purchase Order

**Supplier Address**

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Elliot Sampson  
The Branding Lab  
Unit 8E Maybrook Business Park  
Maybrook Road  
Minworth  
Sutton Coldfield  
B76 1AL  
United Kingdom

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**Purchase Order No.** 36075-54338**Date** 18/09/2025**Delivery date** 22/09/2025**Order  
Administrator  
E-mail**

Bryony Gildersleeves

bryony@premierpandp.com

Dear Melanie,

**We would like to order the following:**

Product Description	Quantity	Unit price	Subtotal
<b>Seabrook Eco 5oz Recycled Cotton Tote In Blue Royal</b>	50	0.80	40.00

**\*\*PLAIN STOCK\*\***

Recycled Eco Tote Shopper 5Oz (140Gsm) Bag with Long Handles Made From Recycled Cotton Tee Shirt Material. the Fabric Used to Manufacture This Bag is 60% Recycled Cotton Blended with 40% (Rpet Which is Recycled Fabric From Plastic Bottles) for Extra Structure.  
Bulk packed and delivered.

**\*\*NO FAIL DELIVERY\*\***

Box labels:

Company: Munich Re UK Services Limited

Customer Reference: Branding Lab

Product: Bags

Quantity: 50

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination

Carriage

1	0.00	0.00
1	12.00	12.00

**Total** 52.00**Our Reference**

**Please note our PO number: "36075-54338", and quote it on your invoices.  
Failure to do this could well result in delayed payment.**

**BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:**

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date