

63 Victoria Road Burgess Hill RH15 9LN T: 01444 257744 hello@actionpromote.co.uk actionpromote.co.uk

Supplier Address

Bagco Ltd Unit 3 Churchill Court Hortons Way Westerham TN16 1BT United Kingdom **Delivery Address**Split Delivery
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
16139-28635	03/09/2025		Jen Lester	11/09/2025

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
JU3001R - Dargate Classic Jute Tote Bag		200	2.805	561.00
	Product colour: Natural			
	Branding requirements: Printed 1 Colour 1 Position (Black)			
	Split delivery:			
	100 – Aarti Kumar, Riverstone Kensington, Coe House, 4			
	Warwick Lane, London, W14 8FN			
	100 – Ben Holden, Riverstone Information Suite, Unit b,			
	Valentine House, Sands End Road, London, SW6 2QH			
			Subtotal	561.00
			VAT 20%	112.20
			Total	673.20

Reference Delivery Invoice Please note our PO number: "16139-28635", and quote it on your invoices.

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.