



4imprint Direct Ltd  
5 Ball Green  
Cobra Court  
Manchester  
M32 0QT  
United Kingdom

**Supplier Address**

Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
WESTERHAM, Kent TN16 1BT  
UNITED KINGDOM  
Fax: 01959563034  
Tel: 01959560500

**Shipping Address**

Michael Walter  
Poten & Partners Ltd  
101 Wigmore Street  
London W1U 1QU  
United Kingdom  
Tel: (0) 20 37 47 4800  
Email: DCloke@Poten.com  
Ref:

**Purchase Order Number:** 2763519L1/DM-1516967**Order Date:** 12 August 2025**Vendor ID:** DM4915**Questions Call:** Carol Corbishley**Phone:** 0161 850 3460**Fax:****Email:** carol.corbishley@4imprint.com

| Item     |               | Broadstairs A5 Notebook - Colours |         |        | Colours (base,trim): Blue, Blue |  |
|----------|---------------|-----------------------------------|---------|--------|---------------------------------|--|
| Quantity | Item #        | Description                       | Unit £  | Cost £ |                                 |  |
| 250      | N9222         | Broadstairs A5 Notebook - Colours | 1.4000  | 350.00 |                                 |  |
| 1        | Set-Up Charge | Repeat Screen Charge              | 20.0000 | 20.00  |                                 |  |
|          |               |                                   |         | 370.00 |                                 |  |

Must Ship By

n/a

If order received by

n/a

Per agreement with

n/a

Carrier, service

See below

Supplier Instructions

Repeat  
DM-1461523

Artwork Instructions

Product Colour (Base, Trim): Blue, Blue

Branding Location: Front

Branding Colours: White

Special Instructions :This item would be a repeat itemNavy item with white printLead time is approx 10  
business days in production from the approval of the artwork

Print Name Poten**Shipment Details**

| Ship to          | Quantity | Must Ship | Carrier, service     | Reach Destination By |
|------------------|----------|-----------|----------------------|----------------------|
| Address As Above | 250      | n/a       | DPD Standard Service | 27 August 2025       |



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- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.