



workandplay™

Purchase Order **25022**

**Date:** 07/08/25  
**Our Reference:** Karl Rudland  
**Delivery Date:** 22/08/25  
**Notes:**

**Your Reference:** Melanie Lee  
**Quote:** 268548  
**Carrier:** Standard  
**Instructions:**

Bagco  
Unit 3  
Churchill Court  
Hortons Way  
Westerham  
Kent TN16 1BT

**Delivery Address:** FAO Kat Mason  
Suffolk Building Society  
Freehold House  
The Havens  
Ransomes Euro Park  
Ipswich  
Suffolk IP3 9SJ

Quantity	Description	Unit	Sub Total
500	N9211- Broadstairs Eco A5 Kraft Notebook	£1.15	£575.00
500	printed 'SBSi' design in black and white	£0.56	£280.00
1	Print Origination	£25.00	£25.00
1	Carriage	£71.00	£71.00

Code	Rate %	Goods	Tax
1	20	£951.00	£190.20
VAT Analysis			

Goods Total	£951.00
VAT Total	£190.20
<b>Total</b>	<b>£1,141.20</b>

PLEASE USE SUPPLIED DELIVERY NOTE AND COMPLETE AS REQUIRED